



**Nowra
Christian
School**
Grow up into Christ

APPLICATION PACK

Casual Teacher's Aide

Application Pack

This application pack contains all the information you will require to complete your application for the above teaching position. The application pack includes:

- How to apply information
- The job advertisement
- Nowra Christian School's Purpose Statement
- Nowra Christian School's Statement of Faith
- Teacher's Aide Position Description



**Nowra
Christian
School**
Grow up into Christ

HOW TO APPLY

Casual Teacher's Aide

How to apply:

Before completing the [online application form](#) on our website, please ensure you have gathered the documents/information required as part of the application form.

These include:

- A cover letter addressing the essential selection criteria as outlined in the job advertisement
- A personal resume (pdf, doc or docx files only)
- Reference details from the Minister of your church
- Your current Working With Children Check approval number and expiry date

There are also several questions on the application form which you may want to prepare before starting the online form, these include:

- In what capacities do you serve your church? (up to 300 words)
- A description of your Christian conversion and experience. (up to 300 words)
- What is your definition of a Christian? (up to 150 words)

All enquiries relating to the position should be directed to Mrs Evelyn Meek on 02 4422 1199 or evelynmeek@ncs.nsw.edu.au.

Only applicants who complete the official online school application form will be considered.



**Nowra
Christian
School**
Grow up into Christ

POSITION VACANT

Nowra Christian School is a dynamic Christian learning community of around 430 students from Kindergarten to Year 12, situated on the beautiful NSW South Coast, only 20 minutes from Jervis Bay. For over 40 years, we have continued to offer an excellent Christian schooling experience for those who live in the Shoalhaven region.

We are inviting applications from committed Christians of evangelical persuasion who are active in their local church following position:

Casual Teacher's Aide (Secondary)

- Casual positions are available in our Secondary school to relieve current Teacher's Aide when needed
- Work with class teachers to prepare classroom resources; work with individuals and small groups of students
- See Teachers' Aide position description for a more detailed outline of the role

The successful applicant will:

- Be actively involved in their local Church
- Actively support the Christian ethos of the school
- Be willing to work flexible hours
- Demonstrate the ability to work collaboratively as a team member

Mandatory requirements include:

- Reference from current church minister
- Completion of the school's application form
- Current NSW Working With Children Check approval number

Applications close 4pm Monday 17 August 2020

How to apply:

Please visit www.ncs.nsw.edu.au/positions-vacant to download the relevant application pack and complete the online application form. Any enquiries should be directed to Evelyn Meek on 02 4422 1199.

Only applicants who complete the official school application form will be considered.



POSITION DESCRIPTION

Casual Teacher's Aide (Secondary)

Our Purpose Statement

Nowra Christian School partners with families in equipping students for life through the provision of quality, Christ-centred education, founded on Biblical values.

We pursue our purpose from a Biblical base by aiming:-

In Personal Christian Life:

- To start and end with knowing God in all endeavours.
- To live under the authority of God's Word, and to interpret it thoroughly and reasonably with the guidance of His Holy Spirit.
- To nurture and encourage students into a reconciled relationship with God through Christ.

In the Process of Christian Education:

- To encourage and train students into a love of learning.
- To equip students' minds to understand God's perspective in all areas of learning.
- To help each child and young person address his or her God-given potential, by providing appropriate educational opportunities according to each one's abilities.
- To fulfil all Government requirements to ensure that we remain an accredited educational institution.

In Christian Community Life:

- To create safe relationships through being just and fair according to Biblical principles.
- To be compassionate and merciful as God is to us.
- To nurture and train students to accept personal responsibility for themselves and to act within an ethos of service towards others.
- To staff the school with people committed to living worshipfully under God.
- To develop community life with the school, promoting K-12 unity throughout the school.

In Striving for Excellence:

- To encourage students to accept the Biblical principle of stewardship in relation to their gifts.
- To encourage and train students in academic growth, rigour and excellence.
- To encourage and provide for staff in their Christian growth and professional development.

Preamble:

All members of staff must be supportive of the school's statement of faith and professional code of conduct. Within the distinctively Christian model of education at Nowra Christian School, staff must be committed to providing biblically based educational opportunities for students.



POSITION DESCRIPTION

Casual Teacher's Aide (Secondary)

Our Values

We believe all students have the right to feel safe, supported and respected at all times.

We have identified three key core values as representing the essence of our school: 'community', 'care' and 'character'.

Community

- We value the diversity of our community
- We appreciate that our NCS community is made up of staff, students, their extended families, their church families and our alumni students
- We foster a close-knit Christian community where Christ's love is shared and every member feels valued
- We have a responsibility to shine Christ's love into our wider community both on a local and global scale

Care

- We treat others with care and consideration
- We care for each student on an individual basis and develop a desire in every student to care for those around them
- We care for God's creation and the resources He has blessed our school with
- We take care and pride in our schoolwork and always strive to do our personal best

Character

- We desire our students to be known for their outstanding Christian character - the 'NCS difference'
- We expect our students to 'Choose Respect' by being kind and considerate of others, by respecting those in authority and by respecting our school and its Christian foundations
- We encourage students to love and honour God in all they think, do and say



POSITION DESCRIPTION

Casual Teacher's Aide (Secondary)

Our Statement of Faith

We believe that it is important that all members of our school community know what we believe about God and His Word and world, and will therefore be communicating to the students. These fundamental beliefs are expressed in the school's Statement of Faith.

The Statement of Faith of Nowra Christian School is as follows:

God

- There is one God and He is sovereign and eternal. He is revealed in the Bible as three equal divine Persons - Father, Son and Holy Spirit. God depends on nothing and no one; everything and everyone depends on Him. God is holy, just, wise, loving and good.
- God created all things of His own sovereign will, and by His Word they are sustained and controlled.
- God is the God and Father of our Lord Jesus Christ. He is also Father of all whom He has adopted as His children. Because of God's faithfulness and His fatherly concern, nothing can separate His children from His love and care.
- The Lord Jesus Christ is the eternally existing, only begotten Son of the Father. He is the Creator and Sustainer of all things. He was conceived by the Holy Spirit and born of a virgin, truly God and truly man. He lived a sinless life and died in our place. He was buried, rose from the dead in bodily form and ascended to heaven. Jesus is King of the universe and Head of the Church, His people whom He has redeemed. He will return to gather His people to Himself, to judge all people and bring in the consummation of God's Kingdom.
- The Holy Spirit proceeds from the Father and the Son. He convicts people of their sin, leads them to repentance, creates faith within them and regenerates them. He is the source of their new sanctified life bringing forth His fruit in the life of believers. He gifts believers according to His sovereign will, enabling them to serve the Lord.

The Bible

- The Bible, which is comprised of the books of the Old and New Testament, is the inspired, inerrant and infallible Word of God, and the only absolute guide for all faith and conduct. It is indispensable and determinative for our knowledge of God, of ourselves and of the rest of creation.

God's World

- Adam and Eve, the parents of all humanity were created in the image of God to worship their Creator by loving and serving Him, and by exercising dominion under God's rule by inhabiting, possessing, ruling, caring for and enjoying God's creation. Consequently the purpose of human existence is to glorify God and enjoy Him forever.
- Sin entered the world through Adam's disobedience, because of which all people are alienated from God and each other and, as a result, they and all creation are under God's judgement.
- All people have sinned and, if outside of Christ, are in a fallen, sinful, lost condition, helpless to save themselves, under God's condemnation and blind to life's true meaning and purpose.
- God holds each person responsible and accountable for choices made and actions pursued. Human responsibility and accountability do not limit God's sovereignty. God's sovereignty does not diminish human responsibility and accountability.
- Salvation from the penalty of sin is found only through the substitutionary, atoning death and resurrection of the Lord Jesus Christ. As the sinless One, He took upon Himself the just punishment for our sins.
- Through His death and resurrection, the Lord Jesus has destroyed the power of Satan, who is destined to be confined forever to hell along with all those who reject Jesus as Lord.
- Out of gratitude for God's grace and in dependence on the Holy Spirit, God's people are called to live lives worthy of their calling in love and unity and in obedience to God in all spheres of life. They are responsible to ensure that the gospel is faithfully proclaimed. Christian parents are required to bring their children up in the discipline and instruction of the Lord and to diligently teach them the truth of God's Word.



POSITION DESCRIPTION

Casual Teacher's Aide (Secondary)

Position Description

Teacher Aides, under the supervision and direction of a teacher, assist in classroom activities, school routines, and the care and management of students with special needs.

Assisting class teachers

To:

- implement individual education programs (IEPs);
- provide opportunities for students to develop personal, social, independent, and academic skills;
- attend to the personal care needs of students;;
- deliver learning activities to individuals and small groups;
- assist with playground supervision as required;
- work with Secondary teachers to implement intensive teaching programs;
- use initiative to respond proactively in the classroom;
- redirect students into appropriate behaviours during activities if necessary.

Pastoral care

To:

- develop positive relationships with students, staff and parents;
- work with teaching staff to support at-risk students;
- communicate all concerns about student welfare and discipline to relevant class teachers.

Professional practice

To:

- be familiar with class routines and expectations;
- actively support the School's Christian ethos and beliefs;
- set an example of Christian living and practice in the School.

Additional Information

This is a casual position. The incumbent may be required to attend meetings, excursions, functions or promotional events as part of, or in addition to, normal working hours. Some duties will need to be performed at times other than during the school day or when students are in attendance.